



Janata Bank Limited

Head Office

Information & Communications Technology Department-System

110, Motijheel C/A, Dhaka-1000

Tel: 02-223356514, Website: www.jb.com.bd

INVITATION FOR ENLISTMENT (IFE)

Sealed Applications are invited under the provisions of the Public Procurement Rules-2008 for Category Wise Enlistment of Potential and Qualified Tenderers for Procuring IT related Goods & Related Services under the terms and conditions outlined below and detailed in the Application Form:

1.	Procuring Entity Name	Information & Communications Technology Department-System, Janata Bank Limited, Head Office, Dhaka.	
2.	Invitation for	Enlistment (New & Renewal)	
3.	Invitation Ref No	JBL/ICTD-S/IFE-2022/New-Renewal/2021	
4.	Date	14-11-2021	
KEY INFORMATION			
5.	Procurement Method	Limited Tendering Method (LTM).	
6.	Categories (Any Applicant can apply for any or all of the categories by procuring and submitting separate application form with related supporting documents)	Category-1: (Server, Workstation, Monitor, Laptop, Projector, Computer related accessories and Software, Printer, Scanner, MICR Cheque Scanner and related accessories) Category-2: (Online UPS, Line Interactive UPS, Automated Voltage Stabilizer and related accessories.) Category-3: (Network Device, Connectivity Establishment and Network related accessories.)	
7.	Period for Enlistment	Valid until 31-12-2022	
PARTICULAR INFORMATION			
8.	Application Closing Date and Time	Date: 28-11-2021	Time: 04.00 PM
9.	Name & Address of the Office(s)		
	<ul style="list-style-type: none">Application Form AvailabilityReceiving Application Form	Information & Communications Technology Department-System (20 th Floor), Janata Bank Limited, Head Office, 110 Motijheel C/A, Dhaka-1000. from 10:00AM to 4:00PM on all working days.	
INFORMATION FOR APPLICANT			
10.	Eligibility of Applicant (For Renew 1-4 and For New 1-5)	1. Must be a Manufacturer/Distributor/Dealer /Partner/Reseller of a reputed Brand Item. 2. Must have updated Trade License. 3. Must have TIN and updated Tax Payment Certificate 4. Must have updated (After IFE Publication) Bank Solvency Certificate. 5. Additional eligibility for New Applicant: a. Must have minimum 5(five) years of overall business experience and at least 2 (two) years specific experience of the similar nature of goods. b. Enlisted in Government/Semi-Government/Bank/Autonomous Body/Multinational Organization will be preferable. c. Must have sufficient qualified technical personnel at least 6 for Category-1 and at least 4 for Category-2 & Category-3. Signed Bio-data of those personnel must be submitted with last academic certificate & recent photograph. d. Must have strong presence of minimum 2(two) support offices with equipments/goods including 1(one) support office outside of Dhaka. e. ISO/BSTI certificate of the products and/or of the company.	
11.	Price of Application Form (Tk)	TK. 500.00 (Five Hundred) only (Non-Refundable) for each Category payable in the form of Pay Order favoring "Janata Bank Limited".	
12.	Enlistment Fees (Tk)	TK. 5000.00 (Five Thousand) (Non-Refundable) for new members each category in the form of Pay-Order favoring "Janata Bank Limited".	
13.	Enlistment Renewal Fees (Tk)	TK. 2000.00 (Two Thousand) (Non-Refundable) for existed Members for each category in the form of Pay-Order favoring "Janata Bank Limited".	
PROCURING ENTITY DETAILS			
14.	Name of Official Inviting Application	Md. Abdul Alim Khan	
15.	Designation of Official Inviting Application	Deputy General Manager	
16.	Address of Official Inviting Application	Information & Communications Technology Department-System (20 th Floor), Janata Bank Limited, Head Office, 110 Motijheel C/A, Dhaka-1000.	
17.	Contact details of Official Inviting Application	Tel: 02-223356514	Email: dgmitsystem@janatabank-bd.com
SPECIAL INSTRUCTION			
18.		a) The Procuring Entity reserves the right to accept/reject any/all Applications. b) If any "Force Majeure" situation arises in the specified date mentioned in the Application Form or/and Invitation For Enlistment, the event will take place on the next working date. c) All Applicants (New & Renewal) must submit the filled in Application Form of Enlistment (AFE), Fees and related documents.	

(Md. Abdul Alim Khan)
Deputy General Manager
ICT Department-System