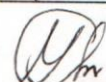


**e-Tender Notice  
for Printing and Supplying of  
4,00,000 (Four Lac) Wall Calendar and  
5,000(Five thousand) Wall Calendar Envelope**

DATE: 15.10.2020

e-Tender is invited from bonafide Printers having experience in printing & supplying of at least 2,50,000(Two Lac Fifty Thousand) Wall Calendar in a single work order at any Government/Non Government Organizations in Bangladesh through the Bank's e-Tender System Portal (<http://114.130.43.51>) for Printing & Supplying of 4,00,000(Four Lac) Wall Calendar and 5,000(Five thousand) Wall Calendar Envelope for the year 2021.

1.	Tender No	PD/DGM/Wall Calendar & Envelope-2021/2020
2.	Name of Goods	Printing & Supplying of 4,00,000 (Four Lac) Wall Calendar and 5,000(Five thousand) Wall Calendar Envelope for the year 2021 as per following specification : <b>Wall Calendar:</b> (a) Size : 22.50" x 17.00" (b) No of pages : 7(Seven) including cover page. (c) Paper : Cover page – 80 GSM white paper. Calendar pages - 170 GSM Foreign Matt Paper. (d) Printing : 4 Color printing in both side of calendar pages. (e) Supporting art card : Size - 4", 600 GSM. (f) Binding : Foreign <sup>5</sup> / <sub>16</sub> " wire-o(Black Color), 12 gauge 16.50" long hanger. (g) Design: As per Bank approved sample. <b>Wall Calendar Envelope:</b> (a) Size : 23.25" x 17.75" (b) Paper : 80 GSM Milk White Offset Paper. (c) Printing: 4 color Printing in one side (d) Design: As per Bank approved Sample.
3.	Source of Fund	Bank's Own Budget
4.	Eligibility of Tenderers	Interested tenderers/Bidders will have to submit soft copy of the following documents along with the tender: (a) Attested Copy of up to date (2020-2021) Trade License. (b) Attested Copy of VAT Registration Certificate. (c) Attested Copy of up to date Income Tax Certificate showing TIN number. (d) Attested Copy of Bank Solvency Certificate. (e) Attested Copy of Documentary evidence for 3(three) years in offset printing. (f) Attested Copy of Experience certificate in printing & supplying of at least 2,50,000(Two Lac Fifty Thousand) Wall Calendar in a single work order.
5.	Cost of e-Token	Tk. 3,000/-(Three thousand) only (Non-refundable), in the form of Pay Order/ Demand Draft from any branch of Janata Bank Limited favouring Janata Bank Limited, Head Office, Dhaka.
6.	Amount of Earnest Money	Tk. 3,50,000/-(Three lac fifty thousand) only (Refundable)
7.	Name & Address of the office Selling e-Token	Procurement Department, Janata Bank Limited, Head Office, 4 <sup>th</sup> Floor, 48, Motijheel C/A, Dhaka-1000 during office hour with an application in letter head pad.
8.	Last date & time of Selling e-Token	<b>05.11.2020</b> upto office hours
9.	Date, Time & Address of the office Receiving Calendar Sample & Earnest money	<b>08.11.2020</b> upto <b>2:15pm</b> (Local time) Procurement Department, Janata Bank Limited, Head Office, 4 <sup>th</sup> Floor, 48, Motijheel C/A, Dhaka-1000.
10.	Last Date & Time of Tender Submission	<b>08.11.2020</b> upto <b>2:15pm</b> (Local time)
11.	Tender Opening Place, Date & Time	Procurement Department, Janata Bank Limited, Head Office, 4 <sup>th</sup> Floor, 48, Motijheel C/A, Dhaka-1000. <b>08.11.2020</b> at <b>2:30pm</b> , in presence of the tenderers, if any.
12.	Name & address of the office inviting Tender	Janata Bank Limited, Procurement Department, Head Office, 4 <sup>th</sup> Floor 48, Motijheel C/A, Dhaka-1000, Tel: 95567402, 9558240
13.	<b>SPECIAL INSTRUCTIONS</b>	
	<p>a) This is an on-line Tender, where only e-tender will be accepted in the Bank's e-Tender System Portal and no offline/hard copies will be accepted(Except Calendar Sample &amp; Earnest money in tenderer letter head pad to be submitted in the Tender Box). To submit e-Tender, registration in the Bank's e-Tender System Portal (<a href="http://114.130.43.51">http://114.130.43.51</a>) is required.</p> <p>b) No e-Token will be sold on the tender opening date.</p> <p>c) If it is not possible to open the tender on the schedule date for any unavoidable circumstances, the same will be opened on the next working date at the same time and same venue. No further notice will be served in this regard.</p> <p>d) Any information regarding this tender may be known from the office of the undersigned.</p> <p>e) All activities in connection with this tender will be governed by "PPA-2006" &amp; "PPR-2008".</p> <p>f) Bank authority reserves the right to accept or reject any or all tenders without assigning any reasons whatsoever.</p>	

  
(Gopal Chandra Mondal)  
Deputy General Manager